



CRESTEC (THAILAND) CO.,LTD. (Head Office is located at Japan) is provided in printing services and multilingual document engineering services. We are now urgently seeking for the following position:

DTP-Co-ordinator 1 position

Major responsibilities:

- Contact sales department and receive Item for data process
- Prepare Item for sales meeting and revise data
- Translate, prepare page lay-out, and proof words
- Check and prepare data for page lay-out for next process.
- Responsibility in handling ISO document of DTP division

Qualification Requirements:

- Female, Thai nationality
- Bachelor Degree in Linguistics or related field
- Able to operate PC (MS Office)
(Operate DATA by using computer)
- Good relationship with other internal division

Working location:

23/26-27 Sorachai Building 14th Floor, Sukhumvit 63 Road, Klongton-Nua, Wattana, Bangkok 10110

Application:

Please send your full resume in English stating qualifications and experiences, expected salary, and recent photo to Email

crestec_recruit@crestec.co.th

Tel. 02-714 3050

All applications will be treated in strict confidence.